Meeting Minutes

Heritage Academy
Date: Sept. 7, 2021
Time: 4:00
Location: Virtual

I. **Call to order:** 4:00

II. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal	T. Harvey	Present
Parent/Guardian	K. Whitaker	Present
Parent/Guardian	P. Vaughn	Absent
Parent/Guardian	Vacant	
Instructional Staff	H. Brown	Present
Instructional Staff	O. Scates	Present
Instructional Staff	A.Thacker	Present
Community Member	C. Taylor	Absent
Community Member	Vacant	
Swing Seat	Vacant	
Student *(High Schools)*		

Quorum Established: Yes

III. **Action Items** *(add items as needed)*

    A. **Approval of Agenda:** Motion made by: T. Harvey; Seconded by: H. Brown

    Members Approving: 4

    Members Opposing: 0

    Members Abstaining: 0

    Motion Passes

    B. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	[Parent, Staff, Community, Swing]
Nominee's Name:	TBD
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

C.   **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	C.Stephens
GO Team Members In favor	Brown, Whitaker, Scates & Thacker
GO Team Members Opposed	
GO Team Members Abstaining	

D.   **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

Open Position:	Swing Seat
Nominee's Name:	D.Davis
Nominated by	T. Harvey
GO Team Members In favor	Brown, Whitaker, Scates & Thacker
GO Team Members Opposed	
GO Team Members Abstaining	

SWING SEAT RESULT: D. Davis passed

E.   *For High Schools*: **Appoint Student Representatives**
Student Representative 1: [Insert Name of Student Representative]
Student Representative 2: [Insert Name of Student Representative]

F.   **Approval of Previous Minutes:** *List amendments to the minutes:*
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

G.   **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. Chair: Result: O. Scates

Officer Position:	Chair
Nominee's Name:	O. Scates
GO Team Members In favor	Brown, Whitaker, & Thacker
GO Team Members Opposed	
GO Team Members Abstaining	Scates

ii. Vice Chair: Result: H. Brown

Officer Position:	Vice Chair
Nominee's Name:	H. Brown
GO Team Members In favor	Brown, Whitaker, Scates
GO Team Members Opposed	
GO Team Members Abstaining	Thacker

i. Secretary: Result: A. Thacker

Officer Position:	Secretary
Nominee's Name:	A. Thacker
GO Team Members In favor	Brown, Whitaker, Scates & Thacker
GO Team Members Opposed	
GO Team Members Abstaining	

ii. Cluster Representative: Result: K. Whitaker

Officer Position:	Cluster-Representative
Nominee's Name:	K. Whitaker
GO Team Members In favor	Brown, Whitaker, Scates & Thacker
GO Team Members Opposed	

GO Team Members **Abstaining**	

I. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: H. Brown]; Seconded by: Whitaker
Members Approving: 3
Members Opposing: 0
Members Abstaining: 1
Motion Passes

J. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	Sept. 7, 2021	4:00	Virtual	
2	Nov. 8, 2021	3:30	Virtual	
3	Dec. 6, 2021	3:30	Virtual	
4	Jan. 10, 2022	3:30	Virtual	
5	Feb. 7, 2022	3:30	Virtual	
6	Mar. 7, 2022	3:30	Virtual	
7	Apr. 11, 2022	3:30	Virtual	
8				

K. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**
Members Approving: 4
Members Approving:
Members Approving:
Motion Passes

IV. **Discussion Items** *(add items as needed)*
   A. **Discussion Item 1**: [Add description of discussion item and brief summary of the discussion]
   B. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]
V. **Information Items** *(add items as needed)*
   A. **Principal's Report** [Add brief summary of the report and any resulting discussion]
   B. **Information Items** [Add brief summary of the item and any resulting discussion]

       i. **COVID Protocols**
      ii. **Intervention and Enrichment Blocks**
     iii. **Universal Screener**

VI.   **Announcements** [Add brief summary of the announcements]
VII.   **Adjournment**

Motion made by: H. Brown Seconded by: A. Thacker

Members Approving: 4

Members Opposing: 0

Members Abstaining: 0

Motion Passes

ADJOURNED AT 4:58

Minutes Taken By: H. Brown
Position: GO Team Member
Date Approved: 9-7-21